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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**THE PRESERVE AT SOUTH BRANCH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Preserve at South Branch Community Development District was held on **Wednesday, January 17, 2018 at 9:05 a.m.** at the office of Rizzetta & Company, Inc. located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum were:

JJ Snyder	<b>Board Supervisor, Chairman</b>
Andy Richardson	<b>Board Supervisor, Assistant Secretary</b>
Hal Lutz	<b>Board Supervisor, Assistant Secretary</b>
Frank Messina	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>Regional District Manager, Rizzetta &amp; Co.</b>
Andrew d'Adesky	<b>District Counsel; Latham, Shuker, Eden &amp; Beaudine, LLP (via speaker phone)</b>
Joseph Cimino	<b>WRA Engineering, District Engineer (via speaker phone)</b>
Kristee Feaster	<b>Representative, Rizzetta &amp; Co.</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

The meeting was called to order and roll call performed confirming that a quorum was present.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the Landowners' Meeting held on December 20, 2017**

Mr. Huber presented the minutes of the Landowners' meeting held on December 20, 2017 and asked if there were any questions, comments, or changes to the minutes. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved the Minutes of the Landowners' Meeting held on December 20, 2017, for The Preserve at South Branch Community Development District.
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**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the Board  
of Supervisors' Meeting held on December  
20, 2017**

Mr. Huber presented the minutes of the Board of Supervisors' Meeting held on December 20, 2017 and asked if there were any questions, comments, or changes to the minutes. There were none.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on December 20, 2017, for The Preserve at South Branch Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Recommendations of  
the Audit Committee**

Mr. Huber presented the Recommendation of the Audit Committee.

**FIFTH ORDER OF BUSINESS**

**Public Hearing Related to Resolution 2018-  
29, Adopting Rules and Procedures**

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-29,  
Adopting Rules of Procedure**

Mr. Huber presented Resolution 2018-29, Adopting Rules and Procedures.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-29, Adopting Rules and Procedures, for The Preserve at South Branch Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection**

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-30, Adopting Uniform Method of Collection**

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-30, Adopting Uniform Method of Collection, for The Preserve at South Branch Community Development District.

**NINTH ORDER OF BUSINESS**

**Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018**

Mr. Huber provided an overview of the public hearing process and asked for a motion to open the public hearing.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Opened the Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

No audience members were present and no audience comments.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Closed the Public Hearing Related to Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-31,  
Adopting the Final Budget for Fiscal Year  
2017/2018**

Mr. Huber presented Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018.

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board Approved Resolution 2018-31, Adopting Final Budget for Fiscal Year 2017/2018, for The Preserve at South Branch Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. D'Adesky shared the Master Improvement Cost Share Agreement with Commercial Parcel will be ready for the February Board Meeting.

**B. Interim District Engineer**

No report.

**C. District Manager**

Mr. Huber advised the Board that the next regular meeting of the Board of Supervisors' is scheduled for Wednesday, February 21, 2018 at 9:00 a.m. at the office of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544. He further advised that the first meeting of the Audit Committee will be held prior to the onset of the Board of Supervisors' meeting.

**TWELFTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

Mr. Huber opened the floor to Supervisor requests and Audience comments. There were none.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Snyder, seconded by Mr. Lutz, with all in favor, the Board adjourned the meeting at 9:12 a.m., for The Preserve at South Branch Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman